

## Project Development Report January - June 2008

### ACTIVITIES – A QUICK LOOK

- **UCTC** (Uddami Computer Training Centre – school and teacher training)
- **UPP** (Uddami Partner Program – capacity building for other NGOs)

Project	Activity	Short Description <sup>1</sup>	Dates	Number of Youth
UCTC	Computer course exam	Exams evaluated and certificate given	Jan 4 – certificates given	7
UCTC	English workshop	Intensive English workshop given by volunteer teacher – class 2 hours per day	Jan 8-22	18
UCTC	Spoken English class	Spoken English class M-F duration 1 hour per day	Jan 31 - Feb 27	10
UPP	Monitoring teachers in <b>Msiha</b> , North Kolkata	Evaluating and supervising partner project for 6 months	Feb 15	2 teachers; 24 students
UCTC	Teacher training – Uddami and future partner projects	6 week training including practice teaching	Feb 4 – Mar 17	5 teacher trainees
UCTC	Computer course	Student intake – detailed forms filled out; 36 students will be selected	Feb 20 – Feb 29	70 students interviewed by 5 teacher trainees
UCTC & UPP	Workshop I & II	2 workshops given to improve our teachers teaching and hardware knowledge	Feb 28	14 teachers and teacher trainees
UPP	Teacher Trainee Placement	Matching teachers with Partner Projects	Feb-Mar	2 teachers placed Apne Aap 1 teacher placed UCTC 1 teacher placed Divya Jeevan
UCTC	Spoken English Class	Spoken English class M-F 1 hour – given by two college students	Feb, Mar, Apr	12 students
UCTC	Computer course	Free computer course – new session	Mar 17 - ongoing	36 students
UPP	Manager training	New manager for the partner project hired; training ongoing	Apr 1 - ongoing	1 UCTC graduate, approx. 80 students and 5

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<sup>1</sup> For longer description please see Activities Description page 3

				teachers in 3 partner projects
UCTC & UPP	Website blog entries	We requested students to give us blog posts for the <a href="http://uddamiindiafoundation.org">uddamiindiafoundation.org</a> website	Jun – ongoing	7 student contributions so far
UCTC & UPP	Workshop III	On handling problems in the classroom; zip files; writing a CV; passwords on files/folders; cluster scan, what is drive defragmenter scan, speed between USB port and hub; physical drive and partitions	Jun 21	10 teachers of UCTC and UPP
UPP	Exam to be given to students of UPP Tomorrow's Foundation	Uddami administers exams for students of our partner projects – if they pass we give them an Uddami certificate	Jun 28	2 students

## ACTIVITIES IN DETAIL JANUARY-JUNE

- **Partners**

During the first six months of 2008 Uddami established three agreements and one advisory partnership for cooperation and advising on computers and technologic development with other social entities or projects.

- Msiha – MOU (Memorandum of Understanding) signed in April
- Apne Aap
  - Site evaluation visit – Jan 24
  - Report on visit sent by email Feb 12
  - Meeting with Sudebi & Venita (Project coordinators of Apne Aap) – verbal agreement to hire 2 teachers and use the Uddami curriculum in their Kidderpore Centre
  - MOU (Memorandum of Understanding) for 6 month monitoring of partner project submitted to partner based on email from Apne Aap
  - MOU signed in March
- Divya Jeevan Foundation
  - Divya Jeevan Foundation computer school is a new project started at the end of 2008 by Uddami trustee, Harshamanjari Nanda. We supplied a trained teacher, Shyamali Midhya, who started work at their computer centre in April.
  - MOU signed in June
- Digital Bridges (their tag line is “the right to compute”)
  - In March we went to Chandanagar to see three small computer programmes inspired by Uddami. All of these small projects work with local government schools to give their students a chance to learn practical skills on a computer rather than out of a book.
  - Uddami donated two used monitors to Digital Bridges

- **New Equipment**

- Bought new three computers in February with a donation from Uddami Software Services.

- We also were able to put wireless internet access on all new computers and slowly integrated and converted the old computers into the new wireless system. USS paid for this system and the new wireless network cards.
- **Students selection for UCTC computer training course: Feb 20 – Mar 15**
  - Student candidates contacted and given interview appointments.
  - New detailed forms filled in by the students assisted by teacher trainees and UCTC project manager, Miss Rabia Khatoun.
  - Students selected by Miss Khatoun and the group of teacher trainees on basis of sex (50% female) and need.
  - Unannounced home visits arranged if economic status is questioned.
- **Enrolling and development of computer training course for 36 students.**
  - Enrolled 36 students
  - Classes started March 17<sup>th</sup>
- **Spoken English classes**
  - January 8<sup>th</sup>–22<sup>nd</sup> – Volunteer from the U.S. Molly Zenobia gave a workshop for two hours per day, five days per week. The idea was to give intensive exposure to spoken English by a teacher who could not speak local languages (Bengali or Hindi). The workshop was very successful as students who had not previously spoken English could carry on conversations while they were in this class.
  - February – May: Continuation of Spoken English class, taught by local college students – evenings Mon–Fri 6:15–7:15 pm (Feb–Apr).
  - Teachers interviewed for Spoken English classes after summer vacation for Uddami and for our partner Msiha.
  - Student list being made by teachers to see how many students are interested so that a schedule can be made and teacher(s) hired.
- **Website redo complying with Web 2.0 standards**
  - Completed Jun 21 – students able to add their own posts to the website – for students not proficient in English the UCTC teachers will translate. The new website can be seen at this address: <http://www.uddamiindiafoundation.org>
- **Specific training for graduated students whom will incorporate as new Uddami teachers.**
  - Teacher training February 4<sup>th</sup> – March 17<sup>th</sup> – both at Uddami Computer Centre and our partner, Tomorrow’s Foundation Computer Centre.

- Registered for internship with Choicemakers - Kabita Gowala



- UCTC – (started Mar 17<sup>th</sup>) Punam Karna



- Divya Jeevan Foundation – (started Apr 2<sup>nd</sup>) Shyamali Midhya



- Apne Aap – (started Mar 3<sup>rd</sup>) Kaushal Kr. Mondal



- Apne Aap – (started Mar 3<sup>rd</sup>) Nafiza Khatoon



- **Graduated students selection for internship training program with USS**

- 4 graduates selected on basis of teacher recommendation. Started training in December.
- 3 graduates selected in January to continue training – Yogesh Singh, Reena Singh & Seema Halder – all were hired in February by USS for software testing:

Yogesh Singh – hired



Reena Singh– hired



Seema Halder– hired



- 2 interns (Ujit Das & Noor Mohammed) selected to work on English transcription of interviews on Indian classical dance – short-term job, ended in March.
- Ujit Das – completed online catalog training, hired full-time in May. Further training for Ujit to do office, internet and website work, Apr-June
- Two interns (Mongala Mondal & Reena Prasad) selected to write descriptions in English of products on online catalog – started June 4.

- **Additional Activities**

- 3-hour Workshop given by Somnath Sardar, a graduate who has been running the computer program at our partner, *Tomorrow's Foundation*, for three years. Somnath suggested this workshop because he believed that most of our teachers needed a clearer understanding of hardware and how the computer works. Part of the workshop was also on the qualities of a good teacher and how to be a better teacher. The workshop was so successful that the teachers requested us to do more workshops to increase their knowledge and skills.
- Two more workshops given for the teachers of UCTC and UPP by Somnath.
- Training Somnath Sardar to manage Uddami Partner Projects (April – June)